

HEAD OFFICE

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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: FIN: 16/2022/23

24 May 2023

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR THE ANALYSIS, REVIEW AND DEVELOPMENT OF THE ALTERNATIVE FREE BASIC SERVICE WITHIN THE JURISTITION OF THE MUNICIPALITY (MOLEMOLÉ WEST WARD TEN (10) TO WARD SIXTEEN (16))

1. Specification

Description	Amount
THE ANALYSIS, REVIEW AND DEVELOPMENT OF THE FREE BASIC SERVICE DATABASE WITHIN THE JURISTITION OF THE MUNICIPALITY (MOLEMOLÉ WEST WARD TEN (10) TO WARD SIXTEEN (16))	
Subtotal	
V.A.T @ 15 %	
Total cost (Including V.A.T)	

The following documentation should be attached to the quotations:

- Central Supplier Database (CSD) summary report(last verified between the date of advert and the closing date)
- A fully completed and signed declaration of interest form which is downloadable from www.molemole.gov.za
- A fully completed and signed MBD 9 form also downloadable from www.molemole.gov.za
- Tax compliance status pin [or recent printed copy of tax clearance certificate]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals).

Vision: A developmental people driven organization that serves its people*

Mission: To provide essential and sustainable services in an efficient and effective manner.

Criteria	Weights	Applicable values
Proof of relevant experience in data cleansing projects at least a minimum of one (1) and maximum of four (4) appointment letters/Orders with contactable references on Client's company letterhead. Attach a maximum of four (04) projects only.	35	Average = 2 Good = 3
Completed traceable data cleansing projects on Municipalities uses SOLAR or VENUS. Attached a minimum of one (1) and maximum four (4) appointment letters/Orders with contactable references on Client's company letterhead. Attach a maximum of four (04) projects only.	35	Very good = 4 Excellent = 5
Attach related experience in customer affordability assessment systems. At least a minimum of one (1) and maximum of two (2) appointment letters/orders with contactable references on client letterhead. Attach a maximum of two (02) projects only.	30	
Total	100	

Stage 2: Evaluation on Price and Specific Goals

- Bidders must attach supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.

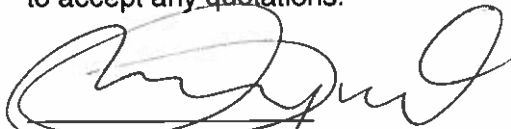
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- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr. Gondola LE at 015 501 2313/14** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **31 May 2023 at 11h00**, clearly marked **“THE ANALYSIS, REVIEW AND DEVELOPMENT OF THE FREE BASIC SERVICE DATABASE WITHIN THE JURISTITION OF THE MUNICIPALITY”**.

“No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



Mr. Makgatho KE
Municipal Manager

Ref-FIN: 9/1/1/02

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